



MAINTENANCE / DRIVER

Job Description

Job Duties:

Perform routine maintenance to keep the facilities operating, with the completion of a wide range of repair tasks to discover and correct deficiencies before they have a chance to worsen.

Perform or supervise a third party's work on structural maintenance and repair.

Perform repair of broken, leaking or clogged plumbing, or supervise repair by a third party, to avoid water damage and restore full use of water fixtures.

Perform or supervise a third party's work on damaged electrical wiring when a shortage/outage occurs.

Maintain the buildings' HVAC equipment in order to keep climate control in the facilities functioning properly and supervise the work of any third party utilized in HVAC maintenance and repair.

Identify and fix potential safety hazards to avoid injuries.

Perform carpentry for basic repairs around the buildings.

Interact with employees and customers in a pleasant manner.

Work with mechanical systems, tools or machines for maintenance and repair.

Supervise personnel in a professional setting.

Provide direction to individuals in a work environment.

Operate business-owned vehicles for deliveries and pick-ups in a safe manner with obedience of traffic laws.

Operate fork-lift.

Licenses Required

Valid driver's license with minimal violations

Abilities Needed:

Physical stamina needed to maintain the buildings of Wabash Feed and Garden.

Proficiency with the English language. Proficiency in the Spanish language desired but not required.

Problem-solving ability to maintain and address structural issues and initiate collaboration with outside agencies for repairs, new builds, etc.

Attention to detail to ensure that all jobs are completed in an exemplary manner and any potential hazards or warning signs of problems are not overlooked.