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Job description

Front Counter Cashier

Summary

The front counter cashier will be responsible for standing at the front counter during store hours to greet customers, answer their questions, find them help, and ring up their transactions. Candidates should be able to stand on their feet for long periods of time and lift up to 50 lbs. Successful candidates will have a positive, upbeat attitude in order to make customers feel welcome.

Duties and Responsibilities

- Greet customers, answer phones and direct customer inquiries to appropriate parties
- Handle cash transactions between customers and the store.
- Count money back to customers in an accurate and concise manner
- Assist in maintenance of the store front and retail displays
- Help stock shelves in proximity of the cash register

Knowledge, Skills and Abilities Required

- Previous retail experience and cash handling experience is required
- Customer service experience
- Must like people, plants and animals
- Detail-oriented and highly observant
- Ability to prioritize tasks and process multiple tasks simultaneously
- Must be able to stand for long periods of time, climb and lift up to 50 lbs. (no back, knee or shoulder problems)
- Very customer oriented with a good attitude!

Education/Training

High school or GED

Job Type: Part-time